

GREEN JOB FACT SHEET

SHIPPING CLERK

Shipping clerks are responsible for organizing and managing the day-to-day logistical activities for incoming and outgoing shipments.

THE BIG PICTURE

Shipping clerks coordinate shipment activities with many internal departments, including:

- Scheduling
- Production
- Sales
- Customer Service

IS THIS CAREER RIGHT FOR YOU?

ARE YOU ORGANIZED AND LOGICAL? DO YOU WANT TO WORK IN A SUPPLY CHAIN? DO YOU ENJOY MATH AND WORKING AT A COMPUTER? ARE YOU TEAM-ORIENTED?

- Shipping clerks have excellent communication skills to talk with both co-workers and customers, coordinating logistics for successful deliveries.
- Shipping clerks work in a team environment and are eager to collaborate.
- Managing time efficiently is important for shipping clerks, and they apply common sense understanding to carry out instructions.
- Shipping clerks use computers daily to perform simple tasks such as email communication and data entry on company software.

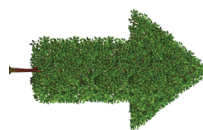
SALARY

The U.S. average starting annual salary is \$42,136 or \$20.26/hour and the U.S. median annual salary is \$49,631 or \$23.86/hour.

FUTURE HIRING DEMAND

As long as products are being made, shipping clerks or various shipping roles will be required to get the products from point A to point B. In the corrugated packaging industry for example, demand for corrugated and paperboard boxes is forecast to surpass \$52 billion in 2029.

MOVING FORWARD



Aspiring shipping clerkss should:

- Earn a high school diploma or GED.

CONSIDER A #CAREERINCORRUGATED

In the corrugated packaging industry, diverse and challenging career opportunities are available for students with packaging, graphic design, business, engineering, environmental science, supply chain management, technical, or related degrees. There are also opportunities for students right out of high school that don't think college is the right fit.

For more about green jobs, visit
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